

ARTTRAK Outline

VISIT 1:

1. Docents decide on the gallery they will begin the tour. Collect folders and pencils to distribute to students.
2. Students arrive, (visit coat closet), sit down along hallway walls.
3. Welcome to Woodmere Art Museum
 - Raise your hand if you have visited here before.
 - Before beginning program, review rules:
 - Inside voices, no running.
 - We ask our visitors not to touch the artwork. Why?
 - Woodmere is an art museum. A museum is like a treasure box filled with treasures. Since the job of a museum is to take care of and preserve its collection, we ask you not to touch the work. Oils on our skin will leave marks.....
4. Ask the teacher to divide the class into 3 groups (generally 6-8/group)
5. Each docent meets with group in a gallery:
 - Explain to students ArtTrak is a 3 week program that begins with a tour. Students will select an artwork to create a presentation. They will visit the museum 2 more times to study their artwork and organize their presentation. Students will give their presentations during the third visit.
 - Explain they will work in their classroom. Their teacher will give them time to research the artist, prepare and practice giving their presentation.
6. Tour through the galleries.
7. After tour, sit down with students and distribute folders. Ask students to write their names on the folder.
 - Explain they will begin by selecting an artwork to focus on.

-Review the first handout, *First Impressions*. Emphasize the first visit is about slowing down and looking carefully.

-Encourage them to draw from the artwork (pg. 2 of the handout). They may focus on 1 detail; draw a portion or detail of the work, or a pattern from the work, or the entire work. Whatever they want.

-The drawing is intended to help them understand the artwork.

****Make sure students select different artworks from each other.****

7. Collect folders and pencils. Students are dismissed.

8. Docents review handouts and make a list of their students and the works chosen. Docents fill folders with appropriate handouts for the second visit.

10. Leave folders and lists with education department.

VISIT 2:

1. Docents collect students' folders. Insert appropriate image in each folder.
2. Students arrive and meet with docent. Docents explain this visit is organized into 2 parts.

Part 1: Docents and students review new handout in their folders. Docents explain handouts are appropriate for the subject matter of each artwork, for ex., landscape or portrait... On the reverse side, students will write a story or poem about their artwork. Explain there will be a second meeting after they work.

Students are given about 25-30 minutes to work in front of their art work. Docents meet with students individually.

Part 2:

1. Docents and students meet again. Docents introduce and briefly review the ArtTrak vocabulary list, showing examples with artwork.
 - Docents review *Organizing Your Presentation* and *Researching your Artist* handouts.
 - Docents give an example of a presentation of an artwork. Review best practices for oral presentation.
 - Make sure students prepare questions for their audience.
2. Docents and students visit each artwork. Students practice introducing themselves and the artwork (title, artist's name, materials, date, subject matter, content). Have students practice speaking in a strong voice.
3. Docents give students folders as they leave.

VISIT 3:

1. Docents and students meet in groups. Docents ask if they have practiced, if they are nervous....Remind students to feel proud of their work and to know they have looked and thought about their artwork more than anyone else.
2. Establish an order for presentations.
3. Make sure students know you are there to help. Ask questions.
4. Make sure students read their story or poem or show their drawing of the artwork (if desired).
5. Everyone receives a round of applause at end of their presentation.
6. When everyone is finished, and depending on time, there will be an art project for the students or a presentation by an artist.